

Minutes of the Land Use, Parks and Environment Committee - October 5, 2004

The meeting was called to order at 8:52 a.m. by Chair Kolb.

Present: Chair Walter Kolb, County Board Supervisors Kathleen Cummings, Pauline Jaske, Scott Klein, Bill Kramer, Daniel Pavelko, Vera Stroud

Staff Present: Legislative Policy Advisor Mark Mader, Legis. Associate Sandra Meisenheimer

Also Present: Parks and Land Use Director Dale Shaver, Land Resources Mgr. Perry Lindquist, Planning & Zoning Manager Dick Mace, Environmental Health Mgr. George Morris, Land Information System Mgr. Don Dittmar, Parks System Mgr. Jim Kavemeier, Enterprise Operations Mgr. Peter Pulos, Business Mgr. Peter Mudek, Sr. Financial Analysts Andy Thelke and Clara Daniels, County Board Supervisor Rodell Singert

Approve Minutes of September 7, 2004

Motion: Kramer moved, second by Pavelko, to approve the minutes of 9/7/04. Jaske made two corrections to the minutes. **Motion carried as amended 7 – 0.**

Read Correspondence

Kolb said copies of the proposed amendments to the Waukesha County Shoreland and Floodland Protection Ordinance were put in all LUPE Committee members' mailboxes.

Public Comment

Supervisor Rodell Singert said he is concerned about a prior year appropriation as well as a current year project. On page 267 for last year's budget it involves Moor Downs Golf Course and the fifth hole. What was approved in last year's budget is \$109,000 to change the fifth hole configuration and tee box. He has talked to men and women golfers about this and everyone said they object. Singert said he is against it because he sees it as unnecessary spending. He hopes that this committee in the sense of prudent spending and looking at necessity would say not to do this project. He thinks something different can be done and not spend the \$109,000.

Executive Committee Report by Walter Kolb for Meetings of September 3 and 16, 2004

Kolb said at these meetings the capital projects were reviewed and discussed. In addition, the Airport Commission ordinances were considered and discussed at length.

Consider Proposed Resolution: 159-R-010 Resolution in Support of Intent to Apply for a Multi-Jurisdictional Comprehensive Planning Grant

Shaver explained the ordinance, which will authorize the Parks and Land Use Department to coordinate and apply for a cooperative multi-jurisdictional comprehensive planning grant from the Wisconsin Department of Administration. It is anticipated that approximately 26 county municipalities and SEWRPC are planning to participate. The total maximum award may be as high as \$800,000 but will be dependent on the level of local county municipal participation, total project cost and the level of total statewide participation in the grant program. A local match requirement of between 25% to 50% of the total project cost will be required, which would require \$200,000 to \$400,000 depending on the match percentage amount. Shaver stated that Waukesha County would be eligible for up to \$190,000, offset by staff time, and would require a match. What this resolution does is allow the county (Parks & Land Use Dept. and UW-Extension) to apply for a smart growth grant on behalf of the county and the 26 municipalities. They expect to hear by February 2005 if the grant will be received. If the grant is awarded to the county, appropriation of the grant award amount will require separate County Board ordinance approval.

Motion: Klein moved, second by Kramer, to approve Resolution 159-R-010. **Motion carried 7 – 0.**

Review and Discuss the 2005 Operating Budget for which the Committee Has Budget and Policy Oversight - *Parks and Land Use Department*

Shaver, Mace, Lindquist, Morris, Kavemeier, Dittmar, Pulos, and Mudek were present to discuss the 2005 operating budget for the Parks and Land Use Department as outlined in the budget book. Shaver stated he and his managers are here today to review the entire budget and answer questions so the committee has a full grasp of the budget objectives, accomplishments, and financial summaries. Shaver stated that expenditure dollars under the general fund went up because the Exposition Center, which was an enterprise fund, was transferred to the general fund. Expenditures for all funds for 2005 are \$19,467,173 and revenues are \$13,618,779 for a tax levy increase of \$64,955 or 1.0%. The position summary shows an overall increase of 0.78 positions for a total of 199.52 budgeted for 2005.

Shaver gave an overview of the Department Wide 2005 Strategic Objectives on pages 235 and 236, which is in a new format for 2005. He highlighted several objectives under each of the four categories -- Manage Resources with Fiscal Prudence, Provide Comprehensive Customer Service, Innovate and Seek Continuous Quality Improvement, and Retain and Develop a High Quality Workforce. Shaver also highlighted Department Wide Strategic Achievements from 7/1/03 to 6/30/04 for each division (Land Resources, Environmental Health, Planning, Parks, Exposition Center and Administration).

At this time each manager highlighted the individual programs and budgets for their respective division as the committee asked questions and discussed related issues. Land Resources Division - Lindquist reviewed Solid Waste Planning, Implementation & Education, Household Hazardous Waste, Agricultural Land & Water, and Urban Land & Water Programs. Planning Division - Mace covered Planning and Code Enforcement/Zoning Programs. Environmental Health Division - Morris reviewed Environmental Health, Humane Animal, Hazardous Material, Licensing, and Septic/Well/Lab Programs. Parks Division - Kavemeier explained the Parks Programs, Three Year Maintenance Plan, General County Grounds Maintenance, and Retzer Nature Center. The Recreation Program was eliminated and transitioned to a local community (City of Pewaukee) in 2004. Shaver said the Museum program continues with the existing ten year grant to the Waukesha County Historical Society which funds staffing and program operations. The grant was established in 2002. Cummings requested that the performance measure for attendance at the Museum associated with our contract be included in the budget. Shaver agreed. Pulos explained the transfer of the Exposition Center from an enterprise fund to a general fund operation. Shaver reviewed Administrative Services. Dittmar continued on with the Land Information System Fund.

Shaver explained the Walter J. Tarmann Fund. A handout was distributed – 2005 Tarmann Fund Budget Analysis (see attachment), which Shaver also summarized. Pulos covered the Enterprise Funds. He began with the Golf Course Fund and covered the Department Wide Strategic Directives/Objectives. He went on with the individual golf courses (Naga-waukee, Wanaki, and Moor Downs). He also reviewed the Ice Arena Fund (Naga-waukee and Eble). Lindquist and Shaver concluded with the Materials Recycling Fund and highlighted the Departmental Objectives in the four new categories. Also covered were the financial summary and program highlights for the Materials Processing/ Marketing/Administration/Education Program. Lindquist continued with a review of the MRF Residential Recycling Tonnage and Average Revenue/Ton from 25

Participating Communities chart, as well as the Recycling Program Net Operating Cost Compared to Average Landfill Fees chart.

Motion: Kramer moved, second by Stroud, to tentatively approve the proposed 2005 operating budget with the minor changes on page 251 and the addition of the performance measure for the Museum on page 260. **Motion carried 7 – 0.**

Review and Make Recommendations on Any and All Position Requests in the Operating Budget for which the Committee Has Budget and Policy Oversight

This item was discussed as part of the operating budget review where applicable.

Motion to adjourn: Kramer moved, second by Pavelko, to adjourn the meeting at 12:34 p.m.
Motion carried 7 – 0.

Respectfully submitted,

Pauline T. Jaske
Secretary

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